

BOARD OF ADJUSTMENTS
PUBLIC HEARING

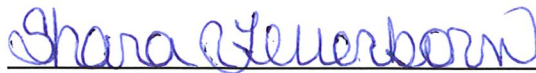
SEILING CITY HALL

June 9, 2025

5:45 p.m.

1. CALL TO ORDER:
2. ROLL CALL:
3. DISCUSSION CONCERNING REQUEST FOR AN EXCEPTION TO THE CODE OF ORDINANCES, RESIDENTIAL LAND USE ZONING PERMITTED USES, TO ALLOW FOR A COMMERCIAL BUSINESS TO BE LOCATED ON A RESIDENTIAL ZONED TRACT OF LAND - 402 W SIXTH STREET: (Request made by Debra Seevers – Arbed Massage)
 - *Discussion concerning whether or not an approved exception for this particular piece of property would create an unnecessary hardship.
 - *Conditions that are peculiar to the particular piece of property involved.
 - *Discussion concerning whether or not relief, if granted, would cause substantial detriment to the public good or impair the purposes and intent of this title.
 - *Discuss whether the exemption or exception, if granted, would be the minimum necessary to alleviate the unnecessary hardship.
4. ADJOURNMENT:

FILED ON THE 12th DAY OF MAY 2025 AND POSTED ON THE WINDOW OF THE TOWN HALL MAY 19, 2025 BEFORE 5:00 PM.



CLERK / TREASURER

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs) To file a complaint of discrimination write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington DC 20250-9410 or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer."

TOWN OF SEILING
PUBLIC HEARING

Town of Seiling * Seiling Public Works Authority * Seiling Economic Development Authority

SEILING CITY HALL

June 9, 2025

6:00 p.m.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. DISCUSSION CONCERNING FY 2025/2026 FISCAL YEAR BUDGETS:**
Town of Seiling * Seiling Public Works Authority * Seiling Economic Development Authority
- 4. ADJOURNMENT:**

**FILED ON THE 12th DAY OF MAY 2025 AND POSTED ON THE WINDOW OF THE
TOWN HALL MAY 19, 2025 BEFORE 5:00 PM.**



CLERK / TREASURER

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Town of Seiling
BOARD OF ADJUSTMENTS

SEILING CITY HALL

June 9, 2025

6:10 p.m.

1. CALL TO ORDER:
2. ROLL CALL:
3. DISCUSS AND MAKE A DECISION CONCERNING REQUEST FOR AN EXCEPTION TO THE CODE OF ORDINANCES, RESIDENTIAL LAND USE ZONING PERMITTED USES, TO ALLOW FOR A COMMERCIAL BUSINESS TO BE LOCATED ON A RESIDENTIAL ZONED TRACT OF LAND - 402 W SIXTH STREET: (Request made by Debra Seevers – Arbed Massage)
 - *Discussion concerning whether or not an approved exception for this particular piece of property would create an unnecessary hardship.
 - *Conditions that are peculiar to the particular piece of property involved.
 - *Discussion concerning whether or not relief, if granted, would cause substantial detriment to the public good or impair the purposes and intent of this title.
 - *Discuss whether the exemption or exception, if granted, would be the minimum necessary to alleviate the unnecessary hardship.
4. ADJOURNMENT:

FILED ON THE 12th DAY OF MAY 2025 AND POSTED ON THE WINDOW OF THE
TOWN HALL JUNE 2, 2025 BEFORE 5:00 PM.



CLERK / TREASURER

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TOWN OF SEILING
PLANNING/ZONING BOARD
REGULAR MEETING
SEILING CITY HALL
JUNE 9, 2025
6:15 PM

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

"MAKE A DECISION" INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TABLING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVE MINUTES OF THE REGULAR MEETING ON MAY 12, 2025:**
- 4. DISCUSS AND MAKE A DECISION CONCERNING BOARD OF ADJUSTMENTS RECOMMENDATION FOR THE REQUEST MADE BY DEBRA SEEVERS FOR AN EXCEPTION TO THE CODE OF ORDINANCES, RESIDENTIAL LAND USE ZONING PERMITTED USES, TO ALLOW FOR A COMMERCIAL BUSINESS TO BE LOCATED ON A RESIDENTIAL ZONED TRACT OF LAND - 402 W SIXTH STREET:**
- 5. DISCUSS AND MAKE A DECISION CONCERNING HOME OCCUPATION APPLICATION AT 337 GIFT DRIVE (Matt Day – Iron Cut Powerlifting):**
- 6. ADJOURNMENT:**

FILED ON THE 22nd DAY OF OCTOBER 2024 AND AGENDA POSTED ON THE WINDOW OF CITY HALL JUNE 6, 2025 BEFORE 6:00 PM.


CLERK/TREASURER

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TOWN OF SEILING

REGULAR MEETING

SEILING CITY HALL

JUNE 9, 2025

Immediately following the Planning / Zoning Board Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
 - APPROVE MINUTES OF REGULAR MEETING ON MAY 12, 2025;**
 - APPROVE PAYMENT OF CLAIMS (\$) _____**
 - APPROVE COURT FUND PAYMENT OF CLAIMS (\$) _____**
 - APPROVE DARE FUND PAYMENT OF CLAIMS (\$) _____**
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING THE 2023/24 FY AUDIT FOR THE TOWN OF SEILING AS PRESENTED BY JANA WALKER CPA:**
- 8. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING LETTER OF UNDERSTANDING WITH JANA WALKER CPA, PLLC FOR THE 2024/2025 FY AUDIT:**
- 10. DISCUSS AND MAKE A DECISION CONCERNING RESOLUTION 2025-6:**
(Adopting Budget for Fiscal Year 2025-26 beginning July 1, 2025)
- 11. DISCUSS AND MAKE A DECISION CONCERNING PROPOSED BUDGET AMENDMENTS TO THE 2024-2025 FISCAL YEAR BUDGET:**

- 12. DISCUSS AND MAKE A DECISION CONCERNING ACCEPTANCE OF THE COMPLETION OF THE SEILING PUBLIC WORKS AUTHORITY GRANT NO. FAP-24-0022-R AND ACKNOWLEDGE THAT ALL CONTRACTUAL OBLIGATIONS HAVE BEEN MET, ALLOWING FOR THE PROJECT CLOSEOUT PROCESS TO PROCEED (Pending Negative Bac-T Sample):**
- 13. DISCUSS AND MAKE A DECISION CONCERNING PAY REQUEST #3 FOR THE SEILING 2024 OWRB REAP STORAGE TANK REHABILITATION, 43467.24 PROJECT:**
- 14. DISCUSS AND MAKE A DECISION CONCERNING PAY REQUEST #4 (Retainage) FOR THE SEILING 2024 OWRB REAP STORAGE TANK REHABILITATION, 43467.24 PROJECT:**
- 15. DISCUSS AND MAKE A DECISION CONCERNING THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE SEILING 2024 OWRB REAP STORAGE TANK REHABILITATION, 43467.24 PROJECT:**
- 16. DISCUSS AND MAKE A DECISION CONCERNING SPECIAL EVENT APPLICATION FOR A BENEFIT ACTIVITY LUNCH AT MURRAY PARK ON JUNE 22, 2025 (12:30 – 2:30):**
- 17. DISCUSS AND MAKE A DECISION CONCERNING THE BOARD OF ADJUSTMENTS AND THE PLANNING / ZONING COMMISSIONERS RECOMMENDATION FOR THE REQUEST MADE BY DEBRA SEEVERS FOR AN EXCEPTION TO THE CODE OF ORDINANCES, RESIDENTIAL LAND USE ZONING PERMITTED USES, TO ALLOW FOR A COMMERCIAL BUSINESS TO BE LOCATED ON A RESIDENTIAL ZONED TRACT OF LAND - 402 W SIXTH STREET:**
- 18. DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION MADE BY THE PLANNING / ZONING COMMISSION CONCERNING HOME OCCUPATION APPLICATION AT 337 GIFT DRIVE (Matt Day – Iron Cut Powerlifting):**
- 19. DISCUSS AND MAKE A DECISION CONCERNING 2025-26 FEE SCHEDULE FOR THE TOWN OF SEILING:**
- 20. DISCUSS AND MAKE A DECISION CONCERNING ANNUAL COMMERCIAL LEASE AGREEMENT BETWEEN KENNETH M. DUFFY M.D. AND THE TOWN OF SEILING:**
- 21. DISCUSS AND MAKE A DECISION CONCERNING LEASE AGREEMENT BETWEEN THE SEILING RURAL FIRE DEPARTMENT AND THE TOWN OF SEILING:**
- 22. DISCUSS AND MAKE A DECISION CONCERNING LEASE AGREEMENT BETWEEN THE COMMUNITY AMBULANCE SERVICE AND THE TOWN OF SEILING:**
- 23. DISCUSS AND MAKE A DECISION CONCERNING AGREEMENT BETWEEN THE TOWN OF SEILING AND THE DEWEY COUNTY SHERIFF'S OFFICE TO ESTABLISH CONSISTENT, SUSTAINABLE AND RELIABLE LAW ENFORCEMENT SERVICES TO THE TOWN OF SEILING; WHILE OPERATING IN COMPLIANCE WITH CLEET POLICIES AND STATUTES OF THE STATE OF OKLAHOMA:**

- 24. DISCUSS AND MAKE A DECISION CONCERNING AN AGREEMENT FOR FOOD SERVICES BETWEEN THE TOWN OF SEILING AND THE DEWEY COUNTY SHERIFF'S OFFICE PROVIDING MEANS TO ESTABLISH CONSISTENT, SUSTAINABLE AND RELIABLE FOOD SERVICES TO THE TOWN OF SEILING COMPONENT UNIT, THE SEILING MUNICIPAL HOSPITAL AUTHORITY IN THE EVENT THE HOSPITAL IS UNABLE TO PROVIDE DUE TO EXTREME CIRCUMSTANCES:**
- 25. DISCUSS AND MAKE A DECISION CONCERNING CERTIFICATE OF APPOINTMENT FOR MEMBERS OF THE LOCAL LIBRARY BOARD FOR THE TOWN OF SEILING FOR TERMS EXPIRING JUNE 30, 2025: *Kathy Gilchrist *Carol Estus *Anneva Sander**
- 26. DISCUSS AND MAKE A DECISION CONCERNING ORDINANCE 2025-4**
(An Ordinance amending the Employee Retirement System, Defined Contribution Plan for the City Manager or Assistant City Manager for the Town of Seiling & Seiling Public Works Authority, Oklahoma; providing retirement benefits for eligible employees of the Town of Seiling & Seiling Public Works Authority, Oklahoma; Contributions; Providing for Repealer and Severability; and Declaring an Emergency):
- 27. DISCUSS AND MAKE A DECISION CONCERNING DECLARING ORDINANCE 2025-4 AN EMERGENCY:**
- 28. DISCUSS AND MAKE A DECISION CONCERNING OKLAHOMA RETIREMENT FUND MASTER DEFINED CONTRIBUTION PLAN JOINDER AGREEMENT:**
- 29. DISCUSS AND MAKE A DECISION CONCERNING ORDINANCE 2025-5**
(An Ordinance amending the Employee Retirement System, Defined Benefit Plan for the Town of Seiling & Seiling Public Works Authority, Oklahoma; Providing Retirement Benefits for Eligible Employees of the Town of Seiling & Seiling Public Works Authority, Oklahoma; Pertaining to Plan Design; Pertaining to Definition of Employee; Providing for Employer Pickup of Mandatory Contributions; Providing for Repealer and Severability; and Declaring an Emergency)
- 30. DISCUSS AND MAKE A DECISION CONCERNING DECLARING ORDINANCE 2025-5 AN EMERGENCY:**
- 31. DISCUSS AND MAKE A DECISION CONCERNING OKLAHOMA MUNICIPAL RETIREMENT FUND MASTER DEFINED BENEFIT PLAN JOINDER AGREEMENT:**
- 32. DISCUSS AND MAKE A DECISION CONCERNING AGREEMENT BETWEEN THE TOWN OF SEILING AND THE STATE OF OKLAHOMA PROPERTY PROGRAM CAPITAL ASSETS MANAGEMENT AND ENTERPRISE SERVICES (Federal Property Donation Program to Receive Federal Surplus Property):**
- 33. DISCUSS AND MAKE A DECISION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (Pursuant to 25 O.S. Section 307 B1):**
***Town Administrator Skyler Sander**

34. DISCUSS AND MAKE A DECISION TO COME OUT OF EXECUTIVE SESSION INCLUDING TIME, ATTENDANCE AND ITEMS DISCUSSED:

35. DISCUSS AND MAKE A DECISION REGARDING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION INCLUDING RESOLUTION 2025-5: (If Applicable): *Skyler Sander

36. DISCUSS AND MAKE A DECISION CONCERNING THE POLICE REPORT:

37. DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:

***Employee News**

***Sales / Use Tax Update**

***Pool Update**

***Grants Update**

38. ADJOURNMENT:

FILED ON THE 22nd DAY OF OCTOBER 2024 AND AGENDA POSTED ON THE WINDOW OF CITY HALL JUNE 6, 2025 BEFORE 6:00 PM.



CLERK/TREASURER

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TOWN OF SEILING
SEILING PUBLIC WORKS AUTHORITY
REGULAR MEETING
SEILING CITY HALL

JUNE 9, 2025

Following the Town of Seiling Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.


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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES OF REGULAR MEETING ON MAY 12, 2025;
APPROVE PAYMENT OF CLAIMS (\$) _____
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING THE 2023/24 FY AUDIT FOR SEILING PUBLIC WORKS AUTHORITY AS PRESENTED BY JANA WALKER CPA:**
- 8. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 9. DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION MADE BY THE TOWN BOARD OF TRUSTEES CONCERNING ACCEPTANCE OF THE COMPLETION OF THE SEILING PUBLIC WORKS AUTHORITY GRANT NO. FAP-24-0022-R AND ACKNOWLEDGE THAT ALL CONTRACTUAL OBLIGATIONS HAVE BEEN MET, ALLOWING FOR THE PROJECT CLOSEOUT PROCESS TO PROCEED (Pending Negative Bac-T Sample):**
- 10. DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION MADE BY THE TOWN BOARD OF TRUSTEES CONCERNING PAY REQUEST #3 FOR THE SEILING 2024 OWRB REAP STORAGE TANK REHABILITATION, 43467.24 PROJECT:**

11. DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION MADE BY THE TOWN BOARD OF TRUSTEES CONCERNING PAY REQUEST #4 (Retainage) FOR THE SEILING 2024 OWRB REAP STORAGE TANK REHABILITATION, 43467.24 PROJECT:
12. DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION MADE BY THE TOWN BOARD OF TRUSTEES CONCERNING THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE SEILING 2024 OWRB REAP STORAGE TANK REHABILITATION, 43467.24 PROJECT:
13. DISCUSS AND MAKE A DECISION CONCERNING 2025-26 FEE SCHEDULE FOR THE SEILING PUBLIC WORKS AUTHORITY:
14. DISCUSS AND MAKE A DECISION CONCERNING 2025/26 CPI RATE INCREASE FOR PUBLIC WORKS UTILITIES EFFECTIVE JULY 1, 2025:
15. DISCUSS AND MAKE A DECISION CONCERNING ORDINANCE 2025-5
(An Ordinance amending the Employee Retirement System, Defined Benefit Plan for the Town of Seiling & Seiling Public Works Authority, Oklahoma; Providing Retirement Benefits for Eligible Employees of the Town of Seiling & Seiling Public Works Authority, Oklahoma; Pertaining to Plan Design; Pertaining to Definition of Employee; Providing for Employer Pickup of Mandatory Contributions; Providing for Repealer and Severability; and Declaring an Emergency):
16. DISCUSS AND MAKE A DECISION CONCERNING DECLARING ORDINANCE 2025-5 AN EMERGENCY:
17. DISCUSS AND MAKE A DECISION CONCERNING OKLAHOMA MUNICIPAL RETIREMENT FUND MASTER DEFINED BENEFIT PLAN JOINDER AGREEMENT:
18. DISCUSS AND MAKE A DECISION CONCERNING RESOLUTION 2025-6:
(Adopting Budget for Fiscal Year 2025-26 beginning July 1, 2025)
19. DISCUSS AND MAKE A DECISION CONCERNING PROPOSED BUDGET AMENDMENTS TO THE 2024-2025 FISCAL YEAR BUDGET:
20. DISCUSS AND APPROVE TRUST MANAGER REPORT:
 - *Employee News
 - *Utility Acct Updates
 - *ORWA – REAP Updates
21. ADJOURNMENT:

FILED ON THE 22nd DAY OF OCTOBER 2024 AND AGENDA POSTED ON THE WINDOW OF CITY HALL JUNE 6, 2025 BEFORE 6:00 PM.


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TOWN OF SEILING
SEILING NURSING FACILITY AUTHORITY
REGULAR MEETING
SEILING CITY HALL
JUNE 9, 2025

Following the Seiling Public Works Authority Meeting

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES OF REGULAR MEETING ON MAY 12, 2025;
APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS (\$)_____
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING THE NURSING FACILITY TRUST MANAGERS REPORT:**

The following is taken from the Seiling Nursing Center Advisory Board Agenda
- 8. DISCUSS AND MAKE A DECISION CONCERNING THE ADMINISTRATIVE REPORT:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR MAY 2025 INCLUDING THE TRANSFER OF SALES TAX FUNDS TO THE OPERATIONAL FUNDS IN THE AMOUNT OF \$40,000:**

10. DISCUSS AND MAKE A DECISION CONCERNING ADMINISTRATION CONTRACT BETWEEN ASHLEY BALDWIN AND THE SEILING NURSING FACILITY AUTHORITY:

11. ADJOURNMENT:

FILED ON THE 22nd DAY OF OCTOBER 2024 AND AGENDA POSTED ON THE WINDOW OF CITY HALL JUNE 6, 2025 BEFORE 6:00 PM.


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TOWN OF SEILING
SEILING MUNICIPAL HOSPITAL AUTHORITY
REGULAR MEETING
SEILING CITY HALL
JUNE 9, 2025

Following the Seiling Nursing Facility Authority Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

"MAKE A DECISION" INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TABLING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES OF REGULAR MEETING ON MAY 12, 2025;
APPROVE SEILING HOSPITAL *CHECK REGISTER* (\$) _____
APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: (\$) _____
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION MADE BY THE TOWN COUNCIL CONCERNING ANNUAL COMMERCIAL LEASE AGREEMENT BETWEEN THE TOWN OF SEILING AND KENNETH M. DUFFY M.D.:**
- 8. DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION MADE BY THE TOWN OF SEILING FOR AN AGREEMENT FOR FOOD SERVICES BETWEEN THE TOWN OF SEILING AND THE DEWEY COUNTY SHERIFF'S OFFICE PROVIDING MEANS TO ESTABLISH CONSISTENT, SUSTAINABLE AND RELIABLE FOOD SERVICES TO THE TOWN OF SEILING COMPONENT UNIT, THE SEILING MUNICIPAL HOSPITAL AUTHORITY IN THE EVENT THE HOSPITAL IS UNABLE TO PROVIDE DUE TO EXTREME CIRCUMSTANCES:**

9. DISCUSS AND MAKE A DECISION CONCERNING SMHA TRUST MANAGER'S REPORT:

The following is taken from the Seiling Municipal Hospital Advisory Board Agenda

10. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR APRIL 2025:

11. DISCUSS AND MAKE A DECISION CONCERNING THE MONTHLY REPORTS:

Utilization Statistics- April 2025 Data
QAPI- April 2025 Data
Health Information Management Delinquencies
CNO Report
RHC Clinic Operations Report
CEO Report
Chief of Staff Report

12. DISCUSS AND MAKE A DECISION CONCERNING THE FOLLOWING POLICY AND PROCEDURES:

RHC-040: Prescribing Controlled Substance Policy- Pain Management
ICP-026 Corrugated Boxes
FMIC-043 Corrugated Cardboard Boxes Risk Assessment
ITS-018 Removable Media Policy
QPS-001 Hospital Quality Program
QPS-002 Development of a Quality Plan
QPS-003 Development of PI Program and Plan
PI Plan Appendix A. Conceptual Model
Respiratory Policies & Procedures Manual (Excluding RES-011 and RES-014)
Med Staff and Credentialing Manual
Health Information Management (HIM) Manual
GEN 27.0 Therapeutic Phlebotomy Procedure
Patient Consent for Therapeutic Phlebotomy
Therapeutic Phlebotomy Record
FMCP-001 Code Blue Record Form

13. DISCUSS AND MAKE A DECISION CONCERNING THE FOLLOWING PROVIDERS REAPPOINTMENT:

Barry Rockler, MD- 2 year reappointment Pathology
Sherrita Wilson, MD- 2 year reappointment Pathology
Ricky Reaves, MD- 2 year reappointment Pathology
Ruth Oneson, MD- 2 year reappointment Pathology
Benjamin Love, MD- 2 year reappointment Pathology
Mary Holmboe, MD- 2 year reappointment Pathology

14. DISCUSS AND MAKE A DECISION CONCERNING SMH WORKER'S COMPENSATION POLICY QUOTES:

Accident Fund: \$14,801
LUBA: \$16,088

15. DISCUSS AND MAKE A DECISION CONCERNING SYSMEX SERVICE AGREEMENT QUOTATION FOR BEYONDCARE REMOTE:

- 16. DISCUSS AND MAKE A DECISION CONCERNING PREMIER: LETTER OF PARTICIPATION FOR ASCENDRIVE PROGRAM:**
- 17. DISCUSS AND MAKE A DECISION CONCERNING MEMORANDUM OF AGREEMENT WITH OKLAHOMA STATE DEPARTMENT OF HEALTH FOR TRAUMA CARE ASSISTANCE REVOLVING FUND:**
- 18. DISCUSS AND MAKE A DECISION CONCERNING RENEWAL OF TISSUE RECOVERY AGREEMENT WITH LIFESHARE TRANSPLANT DONOR SERVICES OF OKLAHOMA:**
- 19. DISCUSS AND MAKE A DECISION CONCERNING RENEWAL OF ORGAN RECOVERY AGREEMENT WITH LIFESHARE TRANSPLANT DONOR SERVICES OF OKLAHOMA:**
- 20. ADJOURNMENT:**

FILED ON THE 22nd DAY OF OCTOBER 2024 AND AGENDA POSTED ON THE WINDOW OF CITY HALL JUNE 6, 2025 BEFORE 6:00 PM.


CLERK/TREASURER

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TOWN OF SEILING
SEILING ECONOMIC DEVELOPMENT AUTHORITY
SEILING CITY HALL

June 9, 2025

Following the Seiling Municipal Hospital Authority Meeting

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- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES FOR REGULAR MEETING MAY 12, 2025;
APPROVE PAYMENT OF CLAIMS (\$) _____
- 5. DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING THE 2023/24 FY AUDIT FOR SEILING ECONOMIC DEVELOPMENT AUTHORITY AS PRESENTED BY JANA WALKER CPA:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING RESOLUTION 2025-6:**
(Adopting Budget for Fiscal Year 2025-26 beginning July 1, 2025)
- 10. DISCUSS AND MAKE A DECISION CONCERNING PROPOSED BUDGET AMENDMENTS TO THE 2024-2025 FISCAL YEAR BUDGET:**

11. DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:

***Seiling Economic Development Advisory Board Update**

12. ADJOURNMENT:

FILED ON THE 22nd DAY OF OCTOBER 2024 AND AGENDA POSTED ON THE WINDOW OF CITY HALL JUNE 6, 2025 BEFORE 6:00 PM.



CLERK/TREASURER

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